



JOB ANNOUNCEMENT

February 16, 2018

SEEKING TALENTED TRAIL WORK LEADERS

The Pacific Crest Trail Association, headquartered in Sacramento, California is dedicated to protecting, preserving and promoting the Pacific Crest National Scenic Trail. The following staff position is currently open:

Assistant Trail Crew Leader (One position to be filled)
June 21 to September 26, working in Southern Washington and Oregon

Lead the nation's premier volunteer-based trail crew programs on the spectacular Pacific Crest National Scenic Trail. This is a great career-building opportunity for rising professionals.

In this position you will have the opportunity to:

- Work with and supervise volunteer trail crews while teaching them trail maintenance skills
- Coordinate and oversee projects on the Pacific Crest Trail
- Spend time outdoors and on the trail

The positions are full-time seasonal staff position working on trail projects in Oregon and Washington. Weekly compensation will average between \$600-800. Dependable personal transportation, a good driving record, and auto insurance is required and mileage is reimbursed.

We are seeking applicants with:

- Minimum of two years of relevant professional experience or five years of substantial volunteer experience
- Experience in training, managing, and leading trail crews
- Trail design, construction, and maintenance skills
- Familiarity with menu planning and cooking for groups in backcountry settings
- Backcountry living and Leave No Trace skills
- Excellent organizational skills
- Ability and willingness to travel on the PCT in remote, backcountry locations, requiring several days of backcountry travel and living
- Proven experience in working with volunteers
- Ability to physically perform trail work
- Excellent written and verbal communications skills
- Ability to work independently and with a team
- Good interpersonal and relationship-building skills
- Minimum basic OSHA compliant first aid and CPR certifications, wilderness first aid preferred
- Chain and crosscut saw certification desirable

Please e-mail resume and a letter of interest detailing applicable qualifications to Hiring Team at hr@pcta.org with the subject "Assistant Crew Leader". All attachments must include applicant's last name on the file name. Deadline to apply is March 5, 2018. Additional information on this position and Pacific Crest Trail Association are online at www.pcta.org. For questions, contact Jennifer Tripp at 916-285-1853.

Pacific Crest Trail Association is an Equal Opportunity Provider.



Revision Date: March 25, 2016

Job Title: Trail Crew Leader; Assistant Trail Crew Leader

Supervisor: Regional Representative

F.L.S.A.: Exempt

Summary – Full-time seasonal employees will work with volunteer trail crews, overseeing trail maintenance and reconstruction projects on the ground in a variety of locations along the PCT in Oregon and Washington. Crews of up to 12 people typically work 7-day projects from a base camp in the backcountry. Additional projects may include shorter work parties with youth and adult volunteers.

This position requires excellent trail maintenance, rehabilitation and construction skills, and the ability to communicate with, organize, and teach a variety of people. The Trail Crew Leader and Assistant Trail Crew Leader will share the essential job functions and tasks.

Essential job functions and tasks are:

- Oversee trail projects in the backcountry on the PCT
- Coordinate project logistics with agency partners such as the U.S. Forest Service
- Plan menus and buy food for up to 12 people
- Organize crew supplies into loads for transport by pack animals
- Prepare project work for the crew
- Manage base camp and trail project logistics
- Train and supervise volunteer trail crews in trail maintenance, rehabilitation, and construction skills
- Ensure all work meets PCTA and Forest Service standards
- Create a crew environment conducive to positive volunteer morale and satisfaction
- Oversee base camp chore rotation
- Maintain tools and crew gear

Education and Training:

- High school diploma
- Some college experience preferred

Experience and Qualifications:

Required for Trail Crew Leader

Assistant Trail Crew Leader may have less experience in some areas

- Minimum of two years of relevant professional experience or five years of substantial volunteer experience
- Experience in training, managing, and leading trail crews
- Trail design, construction, and maintenance skills



Trail Crew Leader, Assistant Trail Crew Leader continued

- Familiarity with menu planning and cooking for groups in backcountry settings
- Backcountry living and Leave No Trace skills
- Excellent organizational skills
- Ability and willingness to travel on the PCT in remote, backcountry locations, requiring several days of backcountry travel and living
- Proven experience in working with volunteers
- Ability to physically perform trail work
- Excellent written and verbal communications skills
- Ability to work independently and with a team
- Good interpersonal and relationship-building skills
- Minimum first aid and CPR certifications, wilderness first aid preferred

Desirable

- Additional professional or volunteer experience in areas relating to the position
- Certification and/or proficiency in technical trail construction skills such as chain saw and crosscut saw operation, wilderness medical training, winch use and rigging, stock packing, etc.
- Experience working with youth in trail or environmental work, environmental education, backcountry travel or service learning
- Experience in adult training or education

Physical Requirements:

- Must be able to hike and camp in the backcountry for up to several days at a time at various elevations
- Must be able to perform physical trail maintenance tasks alongside volunteers using a variety of trail tools

Typical Working Conditions:

The Trail Crew Leader and Assistant Trail Crew Leader work under the direct supervision of the Regional Representative in the project area. He or she is expected to communicate regularly on work projects. Regular backcountry travel and living is to be expected, as is an irregular work schedule that will include weekend work. Dependable personal transportation is recommended and mileage is reimbursed.

Equipment Used:

- Trail tools, including:
 - Hand tools such as Pulaskis, McLeods, pick mattocks, rock bars, sledge hammers, shovels, and crosscut saws



Trail Crew Leader, Assistant Trail Crew Leader continued

- Advanced tools such as chain saws, brush saws, pionjars, boulder busters, and grip hoist systems

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

Employee Acceptance _____ Date_____