### Training and Certification Course Instructor Teaching Tool Kit List

This list is the items required to facilitate a saw training course both in the classroom and field. All small items are stored in plastic tubs for easy transport.

<table>
<thead>
<tr>
<th>Category</th>
<th>Item</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audio/Visual</td>
<td>Powered Speakers</td>
<td>Runs off USB port and audio plug of computer</td>
</tr>
<tr>
<td></td>
<td>Projector</td>
<td>With cables</td>
</tr>
<tr>
<td></td>
<td>Extra A/V cables</td>
<td>HDMI, audio plug &amp; adapter</td>
</tr>
<tr>
<td></td>
<td>Computer</td>
<td>PCTA-provided with charger</td>
</tr>
<tr>
<td>Power</td>
<td>25' Extension Cord</td>
<td>10A</td>
</tr>
<tr>
<td></td>
<td>Surge Protector with 6’ Cord</td>
<td></td>
</tr>
<tr>
<td>Stationary</td>
<td>Writing Pads</td>
<td>Full size and half size</td>
</tr>
<tr>
<td></td>
<td>Post It Note Pads</td>
<td>Misc. sizes</td>
</tr>
<tr>
<td></td>
<td>Envelopes</td>
<td>Manila 9 x12 and 8 x10</td>
</tr>
<tr>
<td>Pens &amp; Markers</td>
<td>Box of Pens</td>
<td>Black</td>
</tr>
<tr>
<td></td>
<td>Extra Pens</td>
<td>Red</td>
</tr>
<tr>
<td></td>
<td>Large Markers</td>
<td>Multi-Colored</td>
</tr>
<tr>
<td></td>
<td>Fine Marker</td>
<td>Sharpie</td>
</tr>
<tr>
<td></td>
<td>Dry Erase Markers</td>
<td>Multi-Colored with eraser</td>
</tr>
<tr>
<td></td>
<td>Dry Erase Board</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Large Flip Chart Pad</td>
<td>For notes, bin items or drawing details</td>
</tr>
<tr>
<td></td>
<td>Easel</td>
<td>For dry erase and/or large paper pad</td>
</tr>
<tr>
<td>Misc.</td>
<td>Name Tags</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Duct Tape</td>
<td>Black and white</td>
</tr>
<tr>
<td></td>
<td>Stapler</td>
<td>With extra staples</td>
</tr>
<tr>
<td></td>
<td>Blue Masking Tape</td>
<td>Temporary to use for hanging</td>
</tr>
<tr>
<td></td>
<td>Scotch Tape</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Packing Tape</td>
<td>Small roll with dispenser</td>
</tr>
<tr>
<td></td>
<td>Binder Clips and Paper Clips</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Laser Pointer</td>
<td>Extra batteries</td>
</tr>
<tr>
<td>Paperwork</td>
<td>JHA</td>
<td>Spare for trail maintenance</td>
</tr>
<tr>
<td></td>
<td>TCP</td>
<td>Blanks</td>
</tr>
<tr>
<td></td>
<td>EAP</td>
<td>Blanks</td>
</tr>
<tr>
<td></td>
<td>Saw Crew Tool List</td>
<td>Extra, both crosscut and chain saw</td>
</tr>
<tr>
<td></td>
<td>OHLEC Cards</td>
<td>Extra, cards and handouts</td>
</tr>
<tr>
<td></td>
<td>Field Evaluation Forms</td>
<td>Extra</td>
</tr>
<tr>
<td></td>
<td>Saw Cards</td>
<td>Extra, both crosscut and chain saw</td>
</tr>
</tbody>
</table>

v. March 2020