

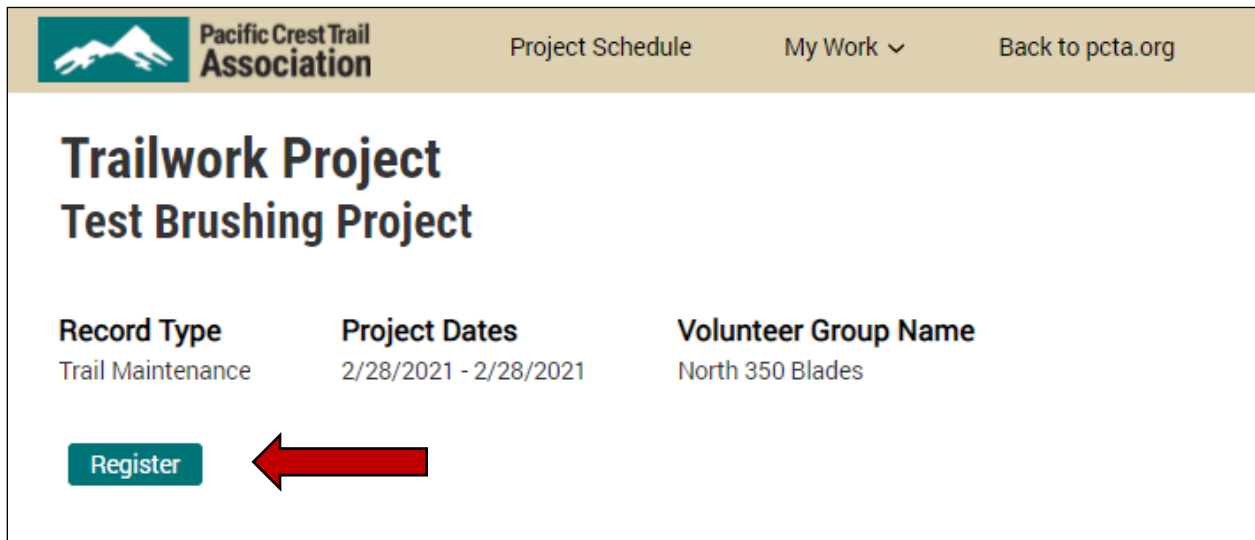
## How to sign up for a portion of a project

Trail maintenance projects require a significant amount of time to plan and execute. If you sign up to join a PCTA project, you should plan to be at the project from the scheduled start time until the end of the event. However, some volunteer crew leaders plan projects that allow for more flexible attendance. These are often multi-day projects where volunteers can specify that they will only be able to participate in a portion of the event.

If the crew leader chooses to allow partial attendance, an optional extra field will appear on the project registration page.

### STEP 1

To sign up for a project that allows partial attendance, locate the project on PCTA**Connect** and click the “Register” button.



The screenshot shows the PCTA Connect interface. At the top, there is a navigation bar with the Pacific Crest Trail Association logo, 'Project Schedule', 'My Work' with a dropdown arrow, and 'Back to pcta.org'. Below this, the project title 'Trailwork Project Test Brushing Project' is displayed. A table provides project details:

Record Type	Project Dates	Volunteer Group Name
Trail Maintenance	2/28/2021 - 2/28/2021	North 350 Blades

Below the table, there is a teal 'Register' button. A red arrow points to this button from the right.

This will open a registration page. If you are logged in to PCTA**Connect**, your information will automatically appear and reflect what you have entered into “My Profile.”

### STEP 2

Projects that allow partial attendance will have a text box under the words “Days I Plan to Attend.” If you will be there for the whole project, you may leave this field blank.

However, if you can only attend a portion of the project please provide more information. This information will be copied onto the printable project roster so that the crew leader can plan accordingly.

After you have filled out all the required fields, click the “Register” button.

<b>*Phone</b>	<b>*Phone Type</b>
<input type="text" value="(111)1111111"/>	<input type="text" value="Mobile"/>
<b>Days I Plan to Attend</b>	
<input type="text"/>	
<b>Address</b>	
<b>*Street</b>	<b>*City</b>
<input type="text" value="1 Main Street"/>	<input type="text" value="Walla Walla"/>
<b>*State</b>	<b>*Zip/Postal Code</b>
<input type="text" value="WA"/>	<input type="text"/>
<b>Emergency Contact Information</b>	
<b>*Emergency Contact Name</b>	
<input type="text"/>	
<b>*Emergency Contact Phone</b>	<b>*Emergency Contact Phone Type</b>
<input type="text" value="(###) ###-####"/>	<input type="text" value="Select an Option"/>
<input type="button" value="Register"/>	