

Saw Training and Certification Course

Instructor Checklist

This list is the items required to facilitate the classroom portion of a saw training course. Although much of this course is done in the field, it is necessary to have a classroom setting with electricity for the first day.

Classroom Equipment and Supplies

Classroom Equipment and Supplies	Who is Responsible
_____ Laptop w/PowerPoint & Speakers	Instructor
_____ Projector	Host/Instructor
_____ Laser Pointer	VSI Instructor Kit
_____ Electricl Cords (20' & 6')	VSI Instructor Kit
_____ Multi-outlet Cord	VSI Instructor Kit
_____ Screen/White Board/White Wall for Projection	Host/Instructor
_____ Projector Table	Host/Instructor
_____ Pencils/Pens	VSI Instructor Kit
_____ White Board/Flip Chart with Marker	Host/Instructor
_____ Saw Buck (for classroom demonstrations)	Host/Instructor (optional)
_____ VSI Binder	VSI Instructor Kit
_____ VSI Instructor Kit	VSI Instructor Kit

Electronic Media

_____ PowerPoint Presentation: <i>USFS Developing Thinking Sawyers</i>	Instructor
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Required Paperwork (printed)

_____ Course Roster w/Emergency Contact & Medical Information	Instructor
_____ Appropriate JHA/Risk Assessment	Instructor
_____ Project Report/Volunteer Sign In Sheet	Instructor
_____ Trailhead Communications Plan	Instructor
_____ Emergency Action Plan	Instructor
_____ Event Evaluation Forms	PCTA Volunteer Programs
_____ Field Evaluation Forms	Instructor
_____ Certificate of Training Forms	Instructor
_____ Addressed Return FedEx Envelope	PCTA Volunteer Programs

Student Handouts

_____ Tool Checklists	Instructor
_____ OHLEC Handouts	PCTA Volunteer Programs
_____ OHLEC Cards	PCTA Volunteer Programs
_____ Developing Thinking Sawyers Student Guides	PCTA Volunteer Programs

Prework (sent ot students before course)

_____ Pre-course Quiz	Instructor
_____ Prework - Module 1 - Intro to Saw Operations (PDF)	Instructor
_____ Prework - Modules for Chainsaw/Crosscut (PDF)	Instructor